



Mobile Phone—Code of Conduct

Rather than banning the use of Mobile Phones for students, the school wishes to encourage their sensible use. The school is obligated to point out that **no responsibility** will be taken for the loss, theft or damage to Mobile Phones, IPODS or MP3players

1. Mobile phones, if brought to school, **need to be kept out of sight**, not placed on desks or in full view of others, and are best kept stored in a secure pocket.

2. Mobile phones should be switched off or diverted during lessons (including study lessons), assemblies and school activities and exams unless a specific educational reason exists, e.g. arranging work experience/work placement, sanctioned by a teacher for an educational reason.

Students must not use their mobile phones for SMS during class time.

3. Mobile phones with cameras are not to be used to film any events or incidents on the school grounds without permission of those filmed. Student Behaviour Management processes will be followed for any student who breaches this rule, this may lead to suspension. We believe that in our school community we value positive relationships, we will not add to the embarrassment and harassment of victims involved in incidents by disseminating their images through our school community.

Students should not use mobile phones to contact parents if they are ill and then dismiss themselves from school. It is a legal requirement, within the school's duty of care that students who are ill or need to leave early are to report to the front office.

Students using Ipods/MP3 players as a device for listening to music in class is at the discretion of the teacher. If the teacher gives permission it is provided only one earpiece is in at all times, it cannot be heard and other students' learning is not being hindered. **If a teacher's request to appropriate use is ignored the student must give the device to the teacher. They can collect it at the end of the day from the front office.**

There are some areas in the school where it is unsafe for IPODS/MP3 players to be used due to safety issues (e.g. Home Economics, Technical studies, Science laboratories)

Students using any digital device for the storage and possible distribution of inappropriate material will have the device removed from their possession for the day and possible suspension from school.

Consequences for misuse of digital devices (mobile phones, IPODS, MP3players):

The student must give the mobile phone immediately to the teacher. The teacher will hand the device into the front office where it can be collected by the student at the end of the day. Students will need to provide proof of identity and ownership for the collection of the device.

Failure to follow teacher instructions and give them the device could lead to suspension.

Continued misuse of the device will lead to the student being suspended for up to 3 days for refusing to follow the school behaviour code.

